

# EXHIBITOR ORDER FORM



**CHARLOTTE CONVENTION CENTER**

Video Equipment	Qty	DAILY RATE		Days Used	Total	Customer Information			
		advanced	regular			Firm Name:	Address:		
32" LCD Montior with Table Top Stand		\$305.00	\$355.00			City:			
46" LCD Montior with Table Top Stand		\$515.00	\$565.00			State:	Zip:		
55" LCD Monitor with Table Top Stand		\$610.00	\$660.00			Ordered By:			
65" LCD Montior with Table Top Stand		\$735.00	\$775.00			Telephone #:			
Floor Stand for Monitors Above		\$75.00	\$100.00			EMAIL:			
DVD Player		\$90.00	\$135.00			Today's Date:			
<b>Other: PLEASE CALL TO INQUIRE ABOUT ITEMS NEEDED THAT ARE NOT LISTED ON THIS FORM.</b>									
Audio Equipment	Qty	DAILY RATE		Days Used	Total	Ordering Instructions			
		advanced	regular			⇒ CALCULATIONS:	⇒ TAX EXEMPT STATUS:		
CD Player		\$75.00	\$125.00			The total charge per item is determined by multiplying the quantity by the daily rate by the number of days to be used.			
Wired Microphone: Handheld		\$70.00	\$95.00			⇒ ADVANCED RATE PRICING:			
Wireless Microphone: Handheld or Lavalier		\$200.00	\$220.00			To guarantee equipment availability & advanced rate pricing, this order should reach us 14 days prior to delivery.			
Wireless Microphone Headset		\$80.00	\$130.00			⇒ CANCELLATIONS:			
Powered Speaker with stand		\$115.00	\$165.00			All cancellations must be received in writing, 48 hours prior to proposed delivery date/time.			
Sound System with (2) powered speakers, (2) stands and (1) Wired Microphone: Handheld or Lavalier		\$380.00	\$425.00						
Sound System with (2) powered speakers, (2) stands and (1) Wireless Microphone: Handheld or Lavalier		\$500.00	\$545.00						
Other:									
Computer Equipment	Qty	DAILY RATE		Days Used	Total				
		advanced	regular						
Windows Laptop		\$245.00	\$280.00						
MacBook Pro (Call for pricing.)									
Any computer needs please contact us below.									
<b>RIGGING SERVICES SUBMIT TO:</b> <a href="http://www.psav.com/RiggingForm/">http://www.psav.com/RiggingForm/</a>									
Rental Totals					PAYMENT IS DUE WHEN ORDER IS PLACED			Delivery Information	
EQUIPMENT TOTAL					1			On-Site Contact:	
DELIVERY/SETUP/PICKUP (25% of line 1 or \$100.00 minimum)					2			Booth #:	
SUBTOTAL					3			Delivery Date: Time:	
SALES TAX (7.25% of line 1)					4			Pickup Date: Time:	
TOTAL DUE					5			Component #: Job #:	
Method of Payment					PLEASE CHECK ONE			Return for Processing	
Card Number: _____ Exp Date ____ / ____					American Express			<b>Contact: Ashley Watkins</b> Sales Manager Direct: 704-339-6184 Fax: 704-339-6182 <a href="mailto:awatkins@psav.com">awatkins@psav.com</a> Pricing valid through Dec 31, 2018	
Cardholder's Name (as appears on card): _____ Zip Code: _____					Visa				
Cardholders Signature: _____					MasterCard				
					Check				